

PRESIDENT'S SECRETARIAT (PUBLIC)

AIWAN-E-SADR

TENDER NOTICE

President's Secretariat (Public), Government of Pakistan invites sealed bids/proposals from firms/workshops registered with Sales Tax/Income Tax Departments and having their own workshops/stocks/manpower/expertise in Rawalpindi/Islamabad for Pre-Qualification of following Procurements, Works and Services during Financial Year 2017-2018. The detail is as under:-

Name of Procuring Agency	President's Secretariat (Public), Aiwan-e-Sadr, Islamabad
Title of Procurement	Pre-qualification of workshop(s) for:- i. Repair/Maintenance of different models of vehicles i.e. Honda, Toyota, Suzuki, Hyundai (Shahzore), Hino Mini Bus/Coaster and Yamaha / Honda Motorcycles. ii. Purchase of tyres for above official vehicles/ Motorcycles. iii. Purchase of Batteries for above official vehicles/ Motorcycles.
Contact of Officer	Assistant Director (Gen) Ph: 051-9010140
Closing Time and Date of bids	Upto 1100 hours, 11 th January, 2018
Time and place of opening of bids	1130 hours, 11 th January, 2018, President's Secretariat (Public), Aiwan-e-Sadr Building, Islamabad

2. Bid Security of Rs.50,000/- in shape of Bank Draft/Pay Order (Refundable) in favour of Assistant Director (Gen), President's Secretariat (Public), Islamabad must be attached with each bid separately.

3. Detailed terms & conditions and specifications of tyres/batteries can be collected, free of cost from the undersigned during office timing and are also available on official websites of President's Secretariat (Public), Aiwan-e-Sadr (www.president.gov.pk) and PPRA (www.ppra.gov.pk). The procuring agency reserves rights to accept or reject any or all bids/proposals in accordance with Rule-33 of PPRA Rules-2004.


(Madiha Rafique)
Assistant Director (Gen)
Ph: 051-9010140

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CRITERIA FOR PRE-QUALIFICATION OF WORKSHOPS

For repair, maintenance and purchase of spare parts, tyres and batteries for make and model of vehicles, the sealed bids are invited from registered workshops.

- i. The interested workshops must have minimum 5 years' experience in relevant field
- ii. The workshops should have their own complete setup i.e. garage, spare parts availability and technical experts in Islamabad/Rawalpindi.
- iii. Telephone/fax facilities etc. in Islamabad/Rawalpindi.
- iv. The workshop should be registered with Sales Tax and Income Tax Department. (Valid documents may be attached).
- v. The interested parties must have sound financial position, proof may be provided.
- vi. Affidavit regarding Non-black listing of workshop/firm on stamp paper at least of Rs.100/- value may be attached with bidding document.
- vii. The set up/workshop, office and technical/professional competency may be assessed by physical visit of tender committee/members of the committee.

TERMS & CONDITIONS

- i. The repair/maintenance work of vehicles will be awarded to the workshops amongst the selected workshops on fulfillment of pre-qualification criteria who quotes lowest rates on need basis.
- ii. The workshop on the panel will be bound to carry out the requisite work on immediate basis when vehicle is referred to it even at odd hours.
- iii. While submitting rates, the workshop should clearly show whether GST is excluded or included in the offered rates.
- iv. The workshop will be bound to return old spare parts in case of replacement with new. Warranty period of each item replaced or repaired, should clearly be mentioned in quoted rates.
- v. The bid validity period will be 30-06-2018.
- vi. The authority reserves the right to accept or reject any application/bid or cancel the process of prequalification without assigning any reason to the applicant/bidder(s) in accordance with Rule-33 of PPRA Rules-2004.
- vii. Only short listed firms will be contacted for a detailed discussion and analysis.

Name of Workshop: _____

Office Address/contact: _____

Signature / Stamp: _____

President's Secretariat (Public)

Aiwan-e-Sadr

Specification of Tyres

S #	Type of vehicle	Tyre size	Tyre Brand
1.	Toyota corolla/XLI	185-70-R14	Bridgestone/Dunlop
2.	Toyota Hiace (5 l. Engine)	195-R15C	-do-
3.	Toyota Hiace /Hyundai (Shahzor)	185-R14 C	-do-
4.	Honda Civic	195-65-R15	-do-
5.	Honda 125 / Yamaha 100 (Motorcycle)	-	Panther/Servis
6.	Suzuki Van	155-70-R12	Bridgestone/Dunlop
7.	Suzuki Cultus	175-70-R13	-do-
8.	Hino coaster/Bus	7.50-16LT	General/Haunga

Specification of Batteries

S #	Type of vehicle	Battery size	Brand
1.	Toyota corolla/ Suzuki Cultus	NS-55ZL	Daewoo/FBS/AGS (Dry Battery)
2.	Toyota Hiace	NS-105ZL	FB/AGS/Phoenix
3.	Honda Civic	NS-65ZL	Daewoo/FBS/AGS (Dry Battery)
4.	Shahzor (Hyundai)	N-130	AGS
5.	Hino Coaster/Bus	NS-88L	FB/Exide
6.	Honda 125/Yamaha (Motorcycle)		Exide